

SurfaceGuard Director of Operations



The Director of Operations is responsible for managing resources, developing and implementing an operational plan and ensuring that procedures are carried out properly.

Responsibilities



- Defining, implementing, and revising operational policies and guidelines for the organization
- Liaising with departmental heads to develop financial plans and ensure company-wide compliance
- Keeping track of the company's revenue margins and conducting budget reviews to maximize profits
- Overseeing client support services
- Managing procurement and resource allocations

Qualifications



- Able to work at odd hours, including nights
- Excellent leadership and organizational abilities
- Superior knowledge of industry regulations and operational guidelines
- In-depth knowledge of data analysis software
- Working knowledge of customer relationship management (CRM) packages
- Excellent interpersonal, written and oral communication skills
- Demonstrated success innovating solutions to increase productivity and profitability

Compensation



- \$42,500/year
- Full Time Employee



SURFACEGUARD

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 **855-578-7322**

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